

Return form to: Office of the Vice Provost for Faculty Affairs

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North Campus

Estimated number of total promotion/tenure cases \_\_\_\_\_ (This number reflects the total of all four subtotals below)

Subtotals:

- 1) Estimated number of promotion to Full Professor/Librarian cases \_\_\_\_\_  
Anticipated date/s for submitting these Full Professor cases \_\_\_\_\_ NA \_\_\_\_\_  
Note: Due October 1 for Full Professors/Librarians with an anticipated appointment date of July 1 in the subsequent year and December 1 for Full Professors with an anticipated appointment date of September 1 in the subsequent year
  
- 2) Estimated number of promotion to Associate Professor/Librarian cases \_\_\_\_\_  
Anticipated date/s for submitting these Assoc. Professor cases \_\_\_\_\_  
Note: Due October 1 for Associate Professors/Librarians with an anticipated appointment date of January 1 in the subsequent year. All additional dossiers are due February 1 of the spring semester. Early submissions are vigorously encouraged.  
**N.B. This deadline is not a due date but is the last possible submission date for all dossiers to be considered for review in that academic year.**

**Cases involving “newly appointed faculty”** (these cases involve faculty with an offer to join UB with tenure, or for whom the tenure decision will occur in the first year of their appointment):

- 3) We are preparing a dossier for \_\_\_ new Associate Professor/s faculty member/s    yes \_\_\_\_\_ no \_\_\_\_\_  
Anticipated submission dates:  
\_\_\_\_\_

- 4) We are preparing a dossier for \_\_\_ new Full Professor/s faculty member/s    yes \_\_\_\_\_ no \_\_\_\_\_  
Anticipated submission dates:  
\_\_\_\_\_